



Dear Friend,

Thank you for your interest in the Catalyst Foundation Vietnam Aid Expedition. Catalyst Foundation is a non-profit, non-political organization whose aim is to improve the lives of Vietnamese children through relief efforts and increased adoptions so that the children may reach their full potential.

USA

710 St. Olaf Avenue
Suite 100
Northfield, Minnesota
USA 55057
Tel: (1) 507.664.9558
Fax: (1) 866.623.1464

To be involved in the Vietnam Aid Expedition and the lives of so many children can be an extremely rewarding experience. The purpose is to provide humanitarian aid directly to the children in our projects in Dong Thap and Kien Giang Provinces. As a grass-roots organization, each volunteer is required to raise \$1000 towards our Aid Expedition project goals. We will provide you with all the fundraising materials you will need but without your efforts, we won't be able to accomplish our goals. Volunteers under the age of 18 are more than welcome to participate as long as a parent or guardian accompanies them.

HO CHI MINH CITY

231/10 Bui Thi Xuan, Ward 1
Tan Binh District
Ho Chi Minh City, Vietnam
Tel: (84) 08.3847.6293
Fax: (84) 08.3991.9855

The next Aid Expedition is **March 29-April 2, 2010** and **October 11-15, 2010**. All of our volunteers are responsible for all their travel and lodging costs, approximately \$800 - \$1500 (depending where you are traveling from to get to Vietnam). In-country travel, lodging and meals for one week is approximately \$800 - \$1000. This is a VOLUNTEER VACATION – hard work and fun!

KIEN GIANG

Vinh Quang Primary School
Le Anh Xuan Street
Vo Truong Toan Hamlet
Vinh Quang Ward
Rach Gia City
Kien Giang Province, Vietnam
Tel: (84) 077.394.9010

You will need to complete the attached registration form, and include your picture, and letter of introduction.

All forms must be completed and returned by email (scanned documents only), mail OR fax to confirm your space on the 2010 Aid Expedition by OCTOBER 1, 2009.

If you have questions, I can be reached at 507-664-9558, e-mail at caroline@catalystfoundation.org or on Yahoo/AOL IM at "catalystvietnam".

I look forward to receiving your information.

Sincerely,

A handwritten signature in black ink that reads "Caroline T. Parker".

Caroline T. Parker
Co-Founder & Executive Director, Catalyst Foundation

Catalyst Foundation
positive change for the
children of Vietnam

www.catalystfoundation.org

Catalyst Foundation does not discriminate against any person in all its programs and activities on the basis of race, color, national origin, gender, religion, age, disability, political beliefs, sexual orientation, or marital or family status.



Vietnam Aid Expedition Volunteer Application

You MUST specify which date you want to participate.
___ March 29-April 2, 2010 ___ October 11-15, 2010

VOLUNTEER INFORMATION

Full legal passport name (Last, Middle, First)		Occupation
Nickname/preferred first name		Date of birth*
Current mailing address		City, state, zip
Permanent mailing address		City, state, zip
E-mail	Yahoo IM Name	Gender
Home phone	Work phone	Cell phone
Passport number	Passport expiration date*	Country that issued your passport

CONSENT FOR CRIMINAL BACKGROUND CHECK

I hereby acknowledge notice that a complete background check will be completed. I give my consent to have the Bureau of Criminal Apprehension complete this study and share data, whether public or private, with Catalyst Foundation.

Social Security #	Signature of Consent
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REFERENCE LETTERS

References are an essential part of the Catalyst Foundation selection process. Please provide 3 reference letters from individuals, but not relatives, who are well acquainted with your personal character. Contact your references to verify addresses and phone numbers and inform your references that we may contact them if follow-up is necessary. Reference letters can be sent together with your registration form or directly to Catalyst Foundation.

No.	Name	Telephone	Email address	Relationship
1				
2				
3				

LETTER OF INTRODUCTION AND PICTURE

So that we can get to know you better with this application, please attach a picture AND a one-page letter of introduction that will include a brief biography, a description of any cross-cultural experiences, why you want to volunteer, what you hope to gain, and any other volunteer work you've done in the past.

MEDICAL INFORMATION

Health Insurance Company

Policy number

Blood type

Insurance contact phone number

Does your health insurance cover you abroad? yes ___ no ___ If not, participants must select a supplemental policy.

Supplemental travel health insurance company (if any)

Policy number

Supplemental travel insurance contact and phone number

Name of your personal physician

Physician's phone number

List any medications you regularly use including dosage, conflicting medications, contraindications, or any other information, which would be helpful during an emergency.

List allergies to food, medication, insects, or other items.

List any physical limitations or conditions, which may affect your participation in this program.

EMERGENCY CONTACT INFORMATION

Name

Relationship to you

Address

City, state, zip

Home phone

Work phone

Cell phone

E-mail

VIETNAMESE LANGUAGE

In which of these areas are you able to provide instruction?

Arts & Crafts

Music/Dance

Medical

Sports/Outdoor Games

Song leader/Singer

Computer

Level of Vietnamese (please check one):

___None ___Basic (greetings & numbers) ___Some (enough to survive) ___Fluent

The information on this form will help us respond appropriately in the event of an emergency. All information will remain completely confidential. Thank you for participating in this international program arranged by Catalyst Foundation. We hope this will be a rewarding and meaningful experience in humanitarian service. Your signature below obligates you to meet all costs and deadlines, to participate in the program in a professional and responsible manner, to conduct all relationships within this program with respect for the value and diversity of cultures, customs, gender, and race of other volunteers and local citizens. Delays in providing information for travel, visas, or payments may incur significant additional costs. Please contact Caroline Ticarro-Parker if you have any questions about cost, deadlines, travel, or preparation.

Signature

Date

LIABILITY RELEASE

In consideration of being allowed to participate as a volunteer during the Vietnam Aid Expedition sponsored by Catalyst Foundation, I the undersigned acknowledge and agree to the following provisions of this release.

- 1. I, the undersigned, hereby consent to the reproduction, use, and/or exhibition of my photograph(s), a photocopy or photocopies of which are attached hereto, by Catalyst Foundation. I further release Catalyst Foundation from any and all claims for damages for libel, slander, invasion of privacy, or any other claim based on use of the above-described materials. The consideration for this release is other than money, the sufficiency and receipt of which is hereby acknowledged by the undersigned.*
- 2. I do further consent to the use of my photograph(s) by any other organization designated by Catalyst Foundation, including any other publisher, periodical, agency or client, and such photograph(s) may be used for any of the following purposes without any limitations or reservations: advertising, trade, display, editorial, exhibits, fundraising, website and art purposes.*
- 3. Neither Catalyst Foundation nor anyone associated with Catalyst Foundation has made any promise of any other compensation in relation to this release. This release extends to the employee, agents, licensees, successors, and assignees of Catalyst Foundation. Catalyst Foundation may use the above-described materials in all manner of media, including unrestricted use for purposes of education, publicity, advertising, trade, display, editorial, exhibits, fundraising, and art.*
- 4. Catalyst Foundation is hereby released, and held harmless from any and all liability claims or demands for damages arising out of any personal injury, sickness, death, loss of property, property damage, or any other costs or expenses incurred during the course of, as the result of, or in anyway connected with my participation in the Vietnam Aid Expedition, whether such damages, costs, or expenses may arise out of the negligence or carelessness of Catalyst Foundation or otherwise.*
- 5. Catalyst Foundation is, further released from any claim whatsoever on account of first aid, treatment, or service rendered to me or on my behalf during my participation in the Vietnam Aid Expedition. The undersigned further agrees that the rendering of any medical brother services by, or at the instance of, Catalyst Foundation does not constitute a waiver or an admission of liability to provide or to continue to provide any such services. This release extends to and includes all past, present, and future directors.*
- 6. The undersigned acknowledges that the Vietnam Aid Expedition may include activities such as construction, hiking, and heavy lifting, and that while such activities will be supervised at all reasonable times, participation in the Vietnam Aid Expedition may involve, risks of physical harm, foreseen and unforeseen.*
- 7. The undersigned acknowledges that participation in the Vietnam Aid Expedition is voluntary, and agrees to assume all risks in connection with participation in the Vietnam Aid Expedition, whether such risks are foreseen or unforeseen.*
- 8. The undersigned has had a recent medical examination, or otherwise has good reason to believe that he or she is physically fit and capable to participate in the Vietnam Aid Expedition. The undersigned assumes the responsibility of fitness and capability to participate in the Vietnam Aid Expedition.*
- 9. The undersigned further agrees to indemnify and hold harmless Catalyst Foundation and all persons or entities described and that if any portion of it is held invalid, it is agreed that the balance shall, notwithstanding, continue in full legal force and effect.*

Participant Signature

Printed Name

Date

All participants that are under 18 years of age, a parent or guardian MUST accompany them. A parent or guardian must also sign this form, consenting to the terms of this affidavit of liability release on behalf of a qualified dependent.

Signature of Parent or Guardian

Printed Name of Parent or Guardian

Relationship

Date